

Matthew Elert

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**Josh Wolter
1030 4th Street
Lomira, Wisconsin, 53048**

Dear Hiring Manager

I had learned from a friend that your company is accepting applications for Help Desk Technician. I have been continuing my education in the Information Technology to further my ability to aid with my customers. I intend to continue my education through certification programs and possible further degrees.

With my experience whit assisting in Microsoft Windows, Apple Mac OS, Android, Apple IOS, and Microsoft Windows Phone OS, I believe that I would be a great candidate for working with your customers to solve their technology discrepancies. I plan to also assist in creating new methods to better serve your customers, improve wait times, and to help bring new ideas to your team.

I look forward to speaking with you in person soon; I am very happy that I had found out about this position and hope to be working with your team soon.

Sincerely,

Matthew Elert

**Enclosure
MJE**